

<b>MEETING:</b>	Penistone Area Council
<b>DATE:</b>	Thursday, 8 December 2016
<b>TIME:</b>	10.00 am
<b>VENUE:</b>	Council Chamber, Penistone Town Hall

## MINUTES

**Present** Councillors Barnard (Chair), Hand-Davis, Millner, Unsworth and Wilson.

### 28 Declarations of pecuniary and non-pecuniary interests

Councillor Millner declared a non-pecuniary interest in minute 31 in relation to his position as Chair of Penistone Scout Group, and his involvement with Penistone FM.

### 29 Minutes of the Penistone Area Council meeting held on 6th October, 2016 (PAC.08.12.2016/2)

The Area Council received the minutes of the previous meeting held on 6<sup>th</sup> October, 2016.

It was noted that the installation of Wifi in the Market Barn was ongoing.

**RESOLVED** that the minutes of the Penistone Area Council meeting held on 6<sup>th</sup> October, 2016 be approved as a true and correct record.

### 30 Notes from the Penistone East and West Ward Alliance 6th October, 2016 (PAC.08.12.2016/3)

The meeting received the notes from the Penistone East and West Ward Alliance held on 6<sup>th</sup> October, 2016.

**RESOLVED** that the notes from the Penistone East and West Ward Alliance held on 6<sup>th</sup> October, 2016 be received.

### 31 Performance Report (PAC.08.12.2016/4)

The Area Council Manager introduced the item. Attention was drawn to Part A of the report circulated, the overview of performance. Since the previous quarter, there had been two more clean and tidy activities involving businesses; a further three young people had been engaged in volunteering; two new volunteer opportunities had been created; and 28 more residents had received advice and support.

Members received feedback on the Clean and Tidy Team contract. It was noted that the next round of monitoring for the project would take place in January, 2017. Members noted 'Love Your Street' activities that had taken place at Talbot Road and Green Road, and the improvements seen. Also noted were the activities for young people held in half term school holidays, and those planned for the Christmas holidays.

With regards to the Penistone Advice Drop In service, Members noted the amount of unclaimed benefit in the past quarter was £11,287, with 91% of residents accessing

the service reporting an increase in their Health and Wellbeing. The project had reported a £63 return for £1 invested.

Members discussed the data provided by the service, noting the high proportion of those with no access to the internet. It was also felt important that the service records where users are resident.

Members heard how the first quarterly return for Penistone FM – Young People in Radio was due in January, 2017. It was noted that the project had employed two individuals to work part time on the project. Two young people had completed their NCFE training at level one and a further three were well underway with this. The project was working to engaged students at both Penistone Grammar School and Shelley High.

The meeting received feedback regarding the work being undertaken to develop Penistone Scout Activity Centre. 20 young leaders had signed up to achieve accreditation and the volunteer weekend planned had 35 volunteers already set to attend.

**RESOLVED** that the report be noted.

### **32 Report on the Use of Ward Alliance Fund (PAC.08.12.2016/5)**

The Chair drew attention to the complete list of projects funded through the Ward Alliance Fund in the current financial year.

A suggestion was made for Councillors to engage, where possible, with the projects in order to gain feedback. It was noted that the projects do provide feedback as a condition to receiving a grant and it was therefore agreed to that a brief report on each project is provided at the next meeting of the Area Council.

#### **RESOLVED:-**

- (i) That the report be noted;
- (ii) That the next meeting of the Area Council receives a brief update on each of the projects funded by the Ward Alliance in the current financial year.

### **33 Area Council Priorities 2017/18 (PAC.08.12.2016/6)**

The Area Council Manager introduced the item, referring to the Members Briefings held on the 17<sup>th</sup> and 24<sup>th</sup> November, to discuss the priorities for the area.

As part of the review of priorities, Members considered the considered the finance allocated in relation to the current priorities, and noted was the discussion about data pertaining to the area at the briefing sessions. It was agreed that the revised priorities be endorsed.

Members considered the second part of the report, which referred to the finance attributed to each of the priority areas. With regards to the Environment it was suggested that Members explore the potential to invest in additional enforcement in the area, and it was agreed to hold a Members Briefing to discuss this in more detail.

The meeting discussed the amount of dog fouling in the area, noting the inherent difficulties in catching offenders due to the times people walk their dogs, and that this was often in more remote areas. It was suggested that any activity such as enforcement could be complemented by communication and engagement activities, similar to the current borough wide campaign on fly-tipping.

With regards to the Working Together Fund, members noted the amount of finance to be carried forward to 2017/18. Members also noted that the Clean and Tidy contract would come to an end at the end of April, 2017.

The meeting also noted the work ongoing with BBIC to consider potential projects to support the local economy and tourism.

**RESOLVED:-**

- (i) That the following be agreed as priorities for Penistone Area Council in 2017/18:- Environment; The Local Economy Including Tourism; Helping People to Connect Better; Supporting Young People; and Health and Wellbeing;
- (ii) That the discussions at the Members Briefings regarding future commissioning be noted; and
- (iii) That a Members Briefing is held to discuss environmental enforcement in more detail.

**34 Procurement and financial update (PAC.08.12.2016/7)**

The Area Council Manager introduced the report. With regards to the Isolated and Vulnerable Older People Service, it was noted that AGE UK had been awarded the contract, and had briefed Members prior to the meeting of the Area Council about their proposed approach.

Members discussed the Working Together Fund, noting recent applications that had been successful and that £32,038 remained for allocation. It was suggested that this be carried forward to the 2017/18 financial year, and that a further £50,000 be allocated for us in 2017/18. To allow for groups to plan applications and to improve promotion it was suggested that panel dates be set to take place in April 2017, August 2017 and January 2018.

Attention was drawn to the Clean and Tidy contract, noting that the end date was in April, 2017. As in earlier discussions, Members reinforced that the Environment was still a key priority for the Area. Members considered various options for the future of a Clean and Tidy Service, agreeing that a specification of requirements be brought to a future meeting of the Area Council for discussion.

**RESOLVED:-**

- (i) That the update on commissioned projects be noted;
- (ii) That £32,028 from the 2016/17 Working Together Fund budget be carried forward to 2017/18 with a further £50,000 of Area Council Finance allocated to the fund, to be allocated through previously approved mechanisms;
- (iii) That Working Together Fund grant panels be organised to take place in April 2017, August 2017 and January 2018;
- (iv) That a draft specification of requirements for a Clean and Tidy Team be brought to a future meeting of the Area Council for discussion, with a value of £75,000-£100,000 per annum, for one year with an option to extend for a further year.

-----  
Chair